

DELTA STATE UNIVERSITY

PRESIDENT'S CABINET

Minutes

Meeting date: August 29, 2022

Members in attendance: Dr. E.E. Caston, Dr. Joshua Armstrong, Dr. Leslie Griffin, Ms. Lucia Chacon Habis, Mr. Mike Kinnison, Dr. Eddie Lovin, Mr. Rick Munroe, Dr. Andy Novobilski, Dr. Michelle Roberts, and Mr. Jamie Rutledge (recorder – Ms. Claire Cole)

Members not in attendance: Dr. Caroline Fletcher

Guests: Ms. Holly Ray, Chair-Elect, Administrative Staff Council

Call to Order: A regular meeting of the President's Cabinet was held in the President's Conference Room on August 29, 2022. The meeting convened at 1:30 p.m. with Dr. Caston presiding.

APPROVAL OF THE MINUTES

On motion by Mr. Rutledge and seconded by Dr. Novobilski, all Cabinet Members present and participating voted unanimously to approve the Minutes of the Cabinet Meeting held on August 22, 2022.

GENERAL OVERVIEW

- Dr. Caston gave an overview of the activities and events from the last week. Delta State representatives met with the Sodexo Regional Leadership team to meet the new Regional Manager. In the coming days, Delta State will receive a new General Manager and Head Chef. Panhellenic Formal New Member Recruitment concluded on Saturday with 26 females receiving bids. Dr. Caston met with Bayou Academy Head of School Curt McCain for an introductory visit. Mr. McCain inquired about Delta State providing student teachers. Dr. Caston asked Dr. Griffin to contact Mr. McCain and to provide him with the requested information. The Alumni Association Board of Directors met last week. Michael Bolton performed at the BPAC on Thursday and it was a great event.
- Mr. Kinnison gave an update on Athletics. The men's and women's soccer teams were on the road last week. The men competed against Eckerd College and Florida Southern University with a tie and loss, respectively. The women competed against Drury University and University of Missouri-St. Louis with a loss and win, respectively. The men travel to Ouachita Baptist University and Harding University this weekend, and the women host Palm Beach Atlantic University and Lynn University this weekend. The cross-country team competes in their first race this weekend at Mississippi College. The football team travels to Kentucky State University for their first football game of the season on Saturday.
- Mr. Rutledge gave an update on Facilities Management projects. Mr. Rutledge is scheduled to meet with the Bureau of Buildings tomorrow to initiate the BPAC, Foundation Hall, and Court of Governors projects. He is hopeful to have all projects bid out before November for spring start dates. The Mississippi Department of Archives and History approved the demolition of Court of Governors, and it will be the first project slated. The boiler used for Court of Governors is also used by Blansett Hall, so a decision has to be made on moving the boiler or purchasing a new one. Mr. Rutledge will provide an update on Repair and Renovation projects at the next meeting. The roofing project on Whitfield Hall

will begin soon. The Grounds Department within Facilities Management is without six employees, and equipment needs repair. Mr. Rutledge asked for patience in all requests being made.

- Dr. Caston shared with Cabinet members some of the meetings and events planned for this week. Dr. Caston visited with Lt. Governor Delbert Hosemann this morning. The Cleveland-Bolivar County Chamber of Commerce Annual Banquet is tonight at The Gin beginning at 5:30 p.m. Delta State has purchased two tables for the event. Interfraternity Council recruitment begins tomorrow with 22 males participating. The Labor Day holiday is Monday.

CABINET TOPIC

None

BUSINESS

Action

None

Discussion

Cabinet Meeting schedule for Fall 2022..... Dr. Roberts

Dr. Roberts informed Cabinet Members the Cabinet meeting schedule for Fall 2022 was revised. The President’s Cabinet and the Executive Committee will meet every other week unless an issue arises requiring a meeting. The Executive Committee will meet on the Friday prior to the Cabinet meeting the following Monday. Ms. Cole will revise the meeting schedule in Outlook later today.

Institutional Effectiveness and Planning update Dr. Novobilski

Dr. Novobilski shared with Cabinet members that Dr. Josie Welsh has begun interviewing various constituent groups with Academic Affairs to gather information on positive and negative impacts to the university’s SACSCOC reaccreditation. She made a recommendation to Dr. Novobilski on items the university could do better and items to accomplish now in order to positively impact the university later. Cabinet members will receive a copy of the final report soon. All constituencies within Academic Affairs are creating key performance indicators for the fiscal year.

Enrollment Update/Overview Dr. Lovin

Dr. Lovin provided an enrollment update. Recruitment for Fall 2022 concluded last week. Student Business Services and the Registrar’s Office are working to re-register students affected by the purge last week. Recruiters from the Office of Admissions are gearing up for travel season and the start to Fall 2023 recruitment.

Budget Status Update Mr. Rutledge

Mr. Rutledge gave an update on the FY22 and FY23 budgets status. The FY22 financial statements were submitted last week to IHL and the audit team. If zero adjustments are made to the FY22 financial statements, the university will have 52 days of cash on hand. Mr. Rutledge shared the \$1,404,198 to fund Phase I and Phase II additions is still on hold until enrollment figures are confirmed on the 15th day of classes. These additions were added into the university’s budget after receiving additional funds from the legislature during their last session. Mr. Rutledge will discuss tuition revenue with the Executive Committee at their next meeting, prior to Cabinet members deciding on funding the priorities.

Additional Information

- Ms. Habis shard with Cabinet members that SGA and the International Student Association will sponsor an International Coffee Hour on Tuesday, September 7 at 8:30 a.m. in the H. L. Nowell Student Union. Cabinet members are invited to attend.

INFORMATIONAL/CALENDAR ITEMS:

- Chamber Annual Banquet, August 29, 5:30 p.m., The Gin
- Interfraternity Council Formal Recruitment Week, August 30 – September 2
- Labor Day holiday, September 5
- Clint Black, September 13, 7:30 p.m., BPAC
- Delta State's 97th Anniversary Program, September 15, 12:00 p.m., Lena Roberts Sillers Chapel

NEXT MEETING:

- Next Cabinet Meeting – Monday, September 12, 2022 at 1:30 p.m.
- Next Cabinet Meeting Topic – TBD

Adjournment: The meeting adjourned at 2:18 p.m.